

**CLPTA General Meeting Minutes
Tuesday, September 9, 2014**

General Meeting begins @ 6:40

Welcome (Tom Bernard)

- Board Introductions:
 - President: Tom Bernard
 - Parliamentarian: Stone Melet
 - VP: Lisa Scanlon
 - Treasurer: Tony MacDonald
 - Secretary: Linnea Hur
 - Financial Secretary: Stephanie Flanagan
- Administration Attendees: William Hack, Patty Harmon

Principal Update (William Hack)

- Priorities:
 - Common Core State Standards (CCSC) alignment: in language arts and new this year in math – will connect with teacher curriculum mapping
 - Year of the Teacher Leader
 - Integrating Technology into the Classroom
 - Improving School Climate
- Technology Plan
 - Developed from Community Night last year
 - New Technology Teacher (Jason) was hired to help integrate technology into the classroom; funded by PTA
 - Committee to provide accountability with reports throughout the year
 - 40 ipads, 1 macbook pro, 1 apple TV were received from SFUSD
 - Teachers development/training for inputting student assessments
- Korean Immersion Expansion
 - Now content area in Korean, Korean language arts is new
- Wifi – new routers in place – better connectivity
- California Distinguished School awarded this year (title head for 4 years)
 - Areas CL stood out in were:
 - Bridging the gap of academic success
 - Supporting full-time learning support professional

Budget (Tom Bernard)

- Created over several meetings (involved parents, teachers, administration)
- Budget created in May 2014, now need to ratify during this meeting in case any significant funding change over the summer (none occurred)
- PTA money is held in two accounts PTA account (First RepublicBank) and trust account with district (approx. 1/3 budget goes to the district to be held to pay staffing, etc.)
- Reviewed current budget and answered questions on current items
- Reviewed new requests



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- E.g. Challenge Day – outside organization comes in and leads team building events, small group discussions – goal to improve school climate

- For any new budget requests, proposals can be made by teacher, administrator, or parent. Policy dictates that the proposal is presented at a PTA meeting, then a vote is taken at a future meeting after allowing sufficient time for discussion with the general membership.

Motion to ratify budget: Tom Bernard

2nd: Tony MacDonald

Approved

Parent Education Events (Lisa Scanlon)

- Parenting talks last year by speaker Dominique Baudry was highly successful
- This year plan 5-6 events on various age-appropriate topics: speaker to provide suggested topics covering K-12

Technology Plan (Tony MacDonald)

- Members are encouraged to review tech plan on website
- Tech committee believed an expert to train teachers was necessary (CTI – curriculum and technology integration specialist was hired)
- Plan provided basic classroom equipment
- Tech equipment costs a lot; need to see what works and what is needed by teachers/students
- Tech teacher evaluation : based on SFUSD guidelines; and periodic reporting needs to be done in order to see if future funding will be provided
- Tech committee meetings will be planned throughout the year – next Oct 16 @ 2:30 – Scott campus library

Green Schoolyard (Ashley Bond, Emery Donovan, Greg Nicaise)

- 8th year in existence
- Goals: to continue to support outdoor classroom program, 2 full-length Corps members (Emery Donovan K-2 and Greg Nicaise (3-5), supplies for garden maintenance and projects, and sustainability projects
- Madison: New greenhouse; fencing; drainage improvements
- Scott: hand pumps on rainwater harvesting system, fruit bearing plants for trough
- Work days: every month at alternating campuses
- Next work day: Friday, Sept 12 (1:30-3:30)– Americorp volunteers – (both campuses)
- Oct 18 (at Madison campus) time TBA

Science Program (William Hack)

- Currently Engineering for Kids (EFK): is present at Scott campus afterschool
- Hack to meet with teachers to propose new science curriculum/addition to current program
- In new budget proposal was 10K to support this, details need to be developed
- Would love a parent volunteer to help champion this

Volunteer Initiative (Lisa Chorebanian)

- New parent liaison : Lisa Chorebanian/Annemarie Fortier
- Noelle – general volunteer coordinator



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- Volunteer handout (attached)

Communication (Joy Andrews, Linnea Hur)

- CL revamped website: Joy Andrews - created new website (thank you!); please send her any ideas/suggestions (joylandrews@gmail.com)
- School-pages (SP): password protected, internal website for CL community; majority of Madison campus uses this for class pages, communication tool; can use for class sign-ups, photos, emailing
 - o Currently asking all room parents to submit email addresses to upload onto SP (send to linneahur@gmail.com)

Annual Fund (Mary Finch)

- Mary Finch is now heading this (awesome!) and learning the role

Howlin Moon Fun Run (Lisa Scanlon)

- 5th annual event – 5K, 1K fun run
- community event/fundraiser
- register online
- gets sponsors, volunteer
- contact greg.scanlon@schwab.com

Books/Pasta Pomodoro Fundraiser (Marla Kadlecek)

- Sept 17 AND 18 Pasta Pomodoro (MUST BRING FLYER) 20% of purchases with flyer will be donated to CL (dine-in or take-out all day long)
- Sept 18 6p-8p Books Inc – teacher lists are in; 20% of all purchases during this time will be donated to CL; if you can only make it earlier in the day, let Books Inc know you are a CL family
- Another volunteer to help greet at Books Inc. on 9/18 during 6-8pm – Marlaivy@yahoo.com
- Invite friends/family to event

Security update and appreciation (Angela Wong)

- Read thank you letter from 1st grade parents to administration for prompt response to increasing and improving security needs at Madison campus

Meeting adjourned @ 8:15